

Accounting Resources

Specialty groups with special know-how.

While we serve clients in a wide variety of industries, Elliott Davis delivers broader and deeper resources through groups that focus on specific industries. We leverage our information, people and experience to deliver accounting and business advisory services in ways only a specialized team can. These groups are led by shareholders who not only provide vision, but are involved in your day-to-day activities, challenges and solutions.

For more information about Accounting Resources and to learn how we can help you, please contact Elliott Davis at 800-503-4721 or info@elliottdavis.com.

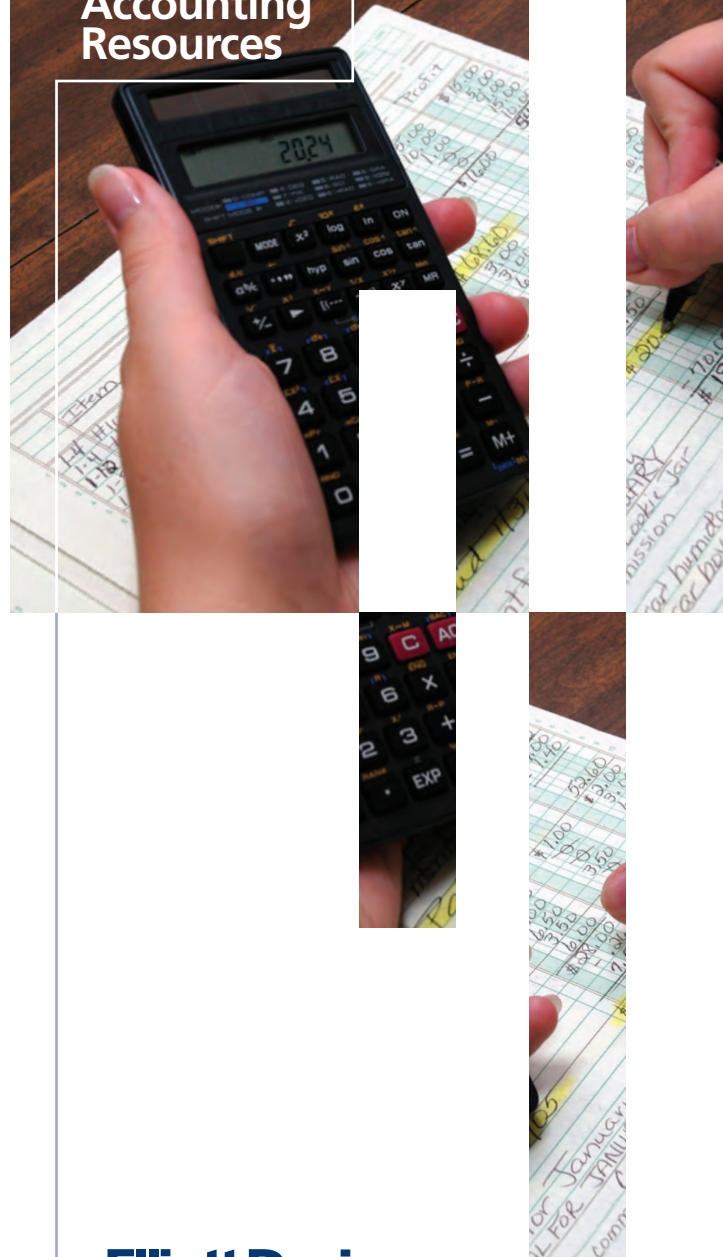
www.elliottdavis.com

ElliottDavis

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Strength in numbers.

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The Accounting Resources Team at Elliott Davis offers accounting experience and expertise necessary to become your partner in conquering the challenging conditions in the business world of today. We provide the accounting services and support you require so you can concentrate on running your business without sacrificing control.

■ SERVICES WE OFFER:

ACCOUNTING

- Preparation of compiled financial statements on a monthly, quarterly, semi-annual or annual basis. Compilations range from a simple balance sheet and income statement to more complex statements involving consolidations of multi-companies or custom-designed schedules to show budget comparisons and/or reporting by divisions.
- Monthly bank reconciliations and general ledger analysis.
- Complete general ledger bookkeeping at our office or your location.
- Periodic analysis of financial statements prepared by client personnel.
- Outsourced bookkeeping and accounting processes including payroll preparation, preparation of accounts payable checks, and accounts receivable processing.
- Preparation of loan amortization schedules.
- Property and equipment depreciation schedules.
- Accounting transaction consultation.

TAX

- Preparation of quarterly payroll reports.
- Preparation of W-2s for employees and other year-end information reports.
- Preparation of sales and use tax returns for all 50 states.
- Payroll and sales and use tax compliance, including consultation and research necessary to resolve complex payroll and sales tax questions and issues.
- Reporting for household employee wages.

NEW BUSINESS

- Design and implementation of an accounting system tailored to individual needs.
- Assistance with filing of applications with government agencies.
- Training of personnel in accounting procedures, record keeping and payroll requirements.
- Assistance in presenting information relating to loan applications to financial institutions.
- Ongoing availability for assistance with other issues as they develop.

ACCOUNTING SOFTWARE SERVICES (QUICKBOOKS, PEACHTREE, BUSINESS WORKS AND OTHERS)

- Certified Quickbooks ProAdvisors and Certified Peachtree Premier Advisors on staff.
- Assistance with purchase and installation of software and other supplies such as checks and invoices.
- Design and set up of chart of accounts.
- Customized set up of items necessary to maintain vendors, customers, employees, inventory, job costing, etc.
- Training of client personnel.
- Software conversions.
- Remote access for client assistance in resolving issues.
- Consulting as needed.

